

Assessment grid for the technical evaluation of tenders for small-scale contracts (CV, concept + price)

Organisational unit		Project title		Improved service delivery for citizens in Cambodia (ISD)								Date		06.09.2022	
Officer responsible for the commission												PN		2021.2197.8	
Assessor												Contract no.		83418924	
(1) Criterion	(2) Weighting in %	Enter tenderer 1		Enter tenderer 2		Enter tenderer 3		Enter tenderer 4		Enter tenderer 5		Enter tenderer 6			
		(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)		
1. Qualifications of proposed staff (as per the rules and criteria in the Terms of reference)															
1.1	Expert 1:														
1.1.1	General qualifications														
	- Education	10													
	- Professional experience	25													
1.1.2	Experience in the region/knowledge of the country	10													
1.1.3	Language skills														
	English and Khmer	5													
Subtotal for 1.1		50	0	0	0	0	0	0	0	0	0	0	0		
1.2	Expert 2:														
1.2.1	General qualifications														
	- Education														
	- Professional experience														
1.2.2	Experience in the region/knowledge of the country														
1.2.3	Language skills														
	Enter languages														
Subtotal for 1.2		0	0	0	0	0	0	0	0	0	0	0	0		
Total for section 1		50	0	0	0	0	0	0	0	0	0	0	0		
2. Appropriateness of the proposed concept (according to the rules and criteria in the Terms of Reference)															
2.1	Methology	25													
2.2	Workplan/timeframe	25													
2.3															
2.4															
2.5															
Total for section 2		50	0	0	0	0	0	0	0	0	0	0	0		
Technical assessment		100	0	0	0	0	0	0	0	0	0	0	0		
Technical assessment in %			0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%		
3. Total for financial assessment															
Overall assessment in %															
= (assessment score for the concept / highest score for the concept) x 35 % + (assessment score for qualifications of staff : highest score for qualifications of staff) x 35 % + (lowest financial bid - tenderer's financial bid) x 30 %															
Specific advantages/risks (see supplementary sheet)															
Rank															

I hereby declare that I have carried out this assessment independently and to the best of my knowledge and belief. I will keep the data confidential and will not pass on any information regarding the current assessment procedure.

Date, full first and last name, function, OU