

TERMS OF REFERENCE

Individual Consultant

Position	:	Evaluation and VRA Data collection consultant
Project Title	:	Upgrading the climate investment information database of sub-national government of Cambodia
Duty Station	:	NCDD Secretariat
Duration	:	55 Days

1. Background

The Royal Government of Cambodia has approved the National Program on Sub-national Democratic Development Phase 2 (NP2) to deliver the efficiency and accountability of the public services to citizens and local economic development, including the Climate Change Vulnerability, Disaster Risk Reduction, Gender and Social Equity and Inclusiveness Mainstreaming. Climate change has been categorized as a cross-cutting component to support the achievement of the NP2 and will be tracked and monitored carefully. In the updated NDC submitted in December 2020, the number of actions was raised to support the upgrade of public service delivery to respond to climate change challenges.

To ensure the effectiveness of the strategy achievement, the actions need to be fully operated and implemented more transparently and efficiently in the phase of the digital economy. The diagram below briefly indicates how climate change is integrated into the NP2.

Even though Cambodia is contributing least to the global greenhouse gas emissions, the country will likely experience the severe impacts of climate change. To address the unpredictable consequences that climate related disasters may bring, the Royal Government of Cambodia has set strategic goals, which include the submission of recently updated NDC and a long-term strategy for Carbon Neutrality. However, the country is still facing many challenges toward the implementation of climate actions mentioned in those strategies due to limited technical and financial capacity to attract international funds, the shortage of national budget due to impacts of Covid-19 as well as the availability of scientific and reliable public data for evidence-based decision making and cost-benefit analysis for investments.

The government of Cambodia has established the Commune/Sangkat Fund (CSF) to promote local economic development. To control, verify, and track the record of the Commune/Sangkat Investment Projects, NCDD and the Ministry of Interior have developed Desktop Application System in 2003. It was later upgraded to an Online Application System in 2010, called Project Implementation Database (PID) and was shared with District, Municipality, Khan, Province, and Capital City investment project <http://db.ncdd.gov.kh/pid/home/index.castle>.

The online system recorded SNAs investment projects, project types, technical clearance, status of the project implementation, environmental and social studies, funding sources, and bidding information. Even though the system contained significant information, it does not classify the climate investment action and budget for sub-national government yet. There are a number of climate adaptation and mitigation investment activities the development partners and government itself have supported to sub-national administration <http://db.ncdd.gov.kh/spd>.

NCDD was accredited to GCF in November 2019 to enhance direct access to climate finance of the sub-national administration for operationalization of climate investment and implementation of climate actions at the local level. Accessibility to climate investment information is vital to fulfill the accreditation requirements and enhance the capacity to access the fund.

The Climate investment information must be widely available in a more transparent way. Therefore, this initiative will be necessary for all relevant stakeholders and parties to better understanding of the status and amount of investment that SNA has better understand the status and amount of investment that SNA has mobilized for climate solutions in Cambodia. The result of data products also has the potential to contribute to

the NCS D data portal on the climate finance data report extracted from the ODA database the enhanced transparency framework of UNFCCC for implementing the updated NDCs actions.

The availability of data set of sub-national investment on climate change is critical for all levels of decision and policymakers. However, this data is only available within the supporting organizations or implementing partners and could only be accessed by request to the data owners. There is no public platform to access Vulnerability Climate Hazards' data and Families Affected by Climate Hazards' data through Vulnerability to Climate Hazards | The National Council for Sustainable Development (moe.gov.kh)

The availability of the sub-national government's online climate investment information database enables relevant ministries, development partners and academia to access the information for the development or projects or programs and provides chances and spaces for relevant stakeholders for project or program integration to avoid duplication.

Project and Program managed under the coordination of NCDDS and other INGOs are piloting tool of VRA that aims to integrate climate change and disaster risks into the sub-national planning guideline. However, those data have been recorded for their project and program monitoring purposes.

In this context, NCDDS hire an individual consultant for a position Evaluation and VRA Data collection consultant.

2. Scope of works

The consultant will help NCDDS to:

- Produce project baseline report
- Produce project endline report
- Collecting VRA data and integrated into NCS D platform
- Providing capacity building to NCDDS, NCS D, MoI, and SNAs' staff.

3. Methodology

The features of the methodology should include the following:

- Produce the project-based and end line report based on CCCA3 programme format
- Develop VRA data collection sheet, validation, and consultation with NCDDS and CCCA3
- Collecting VRA data at National Agencies, NGOs, and Sub-national level
- Data verification and cleaning with NCDDS, SNAs, National Agencies, and CCCA3
- Integration VRA data into NCS D platform.

4. Expertise Required

The consultant shall be:

- Holding a degree
- At least 5 years' experience working related to Climate Change/DRR and SNAs
- Experience on Vulnerability Risk Assessment (VRA) and SNAs planning and budgeting system
- Well understanding project long frame
- Good knowledge on gender, inclusiveness, and accountability.

5. Reporting requirement

The consultant will work under the overall supervision of the Head of NCDDS and on day-to-day supervision of the Director of Program Management and Support Division to liaise closely with the officials and advisors of the CCCA3 programme as appropriate.

The completion of this assignment will include the following reports and will be signoff and approved by the NCDDS management and submitted to CCCA3 programme:

- Project baseline report
- Mid-term report
- Project end report
- Reports are written in English.

6. Work Plan

The following timeline needs to be done in the period of the consultation. The consultant needs to provide the detail actional plan make sure all the key workplan are completed.

The selected consultancy will be required to submit the following report to NCDDS as prescribed time.

No	Work Plan	Type	Working Day	Timelines
1	Project baseline report	Report	7days	July 2022
2	VRA data collection, verification, and validation	Data sheet	31days	Nov-Dec 2022
3	VRA data integration into NCSD platform	Report	10days	February 2023
4	Project end report	Report	7days	December 2023